

**CITY OF GREENBELT**  
**City Clerk's Office**  
**25 Crescent Road**  
**Greenbelt, Maryland 20770**

**Memorandum**

**Date:** November 27, 2012  
**To:** Michael McLaughlin, City Manager  
**Fr:** Cindy Murray, City Clerk *cm*  
**RE:** Council Meeting Schedule for 2013

In September 2012, Council agreed to review its meeting schedule for the coming year at a meeting in December and determine when regular meetings and work sessions should not be scheduled due to conference dates and holidays (in addition to City Holidays).

I suggest Council discuss its 2013 meeting schedule after the work session on Monday, December 3, 2012, and then consider approval of the schedule at its regular meeting on December 10, 2012. A draft calendar is attached noting Council Meetings in red and designated City Holidays. Information to be considered when determining the 2013 meeting schedule is noted below.

Election Day: November 5

Conferences: Maryland Municipal League Conference - June 23-26  
National League of Cities (NLC) Conference in DC - March 9-13  
NLC Fall Conference in Seattle - November 12-16

Jewish Holidays (when work should be avoided)

1. Passover, March 26-27 (begins sundown March 25)  
April 1-2 (begins sundown March 31)
2. Shavout, May 15-16 (begins sundown May 14)
3. Fast of Tish'a B'Av, July 16 (begins sundown July 15)
4. Rosh Hashanah, Sept. 5-6 (begins sundown Sept. 4)
5. Yom Kippur, Sept. 14 (begins sundown Sept. 13)
6. Sukkot, Sept. 19-20 (begins sundown Sept. 18)
7. Shemini Atzeret & Simchat Torah, Sept. 26-27 (begins sundown September 25)

School Board Holidays (Not covered by City Holidays or Jewish Holidays Above)

1. Good Friday, March 29
2. Easter Monday, April 1